

Direct Observation Quick Guide

◆ Before the Observation

- **PE** and **Student** discuss the planned observation in supervision.
- **Student** completes the *background, consent, context and preparation* sections of the DO template and shares with the PE / observer.
- **PE / observer** reviews the student's written preparation, makes a note of their identified learning needs and confirms the suitability and practical arrangements for the observation.

 *Direct observations must involve a person with care and support needs and/or a carer. Observations of meetings with professionals alone are not eligible.*

◆ During the Observation

- **Student** or **observer** re-confirm consent before the observation starts
 - **Student** then undertakes the planned activity.
 - **Observer** focuses on the student's learning needs, and how their practice demonstrates adherence with the NOS and the CoPP.
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◆ After the Observation

Observer:

- Separately from the student, seeks feedback from people with care and support needs and / or carers.
- Based on the observation, provides verbal feedback to the student.
- Completes the *Observer Summary* and *Observer Feedback* sections of the DO template and shares with the student and PE.

Student:

- Complete the *Description, Reflection*, and *NOS / CoPP* sections of the DO template and shares with PE.

PE:

- Reviews the full template and completes the *PE Feedback* section.
- Discusses the DO with the student in supervision.
- Confirms that the full observation cycle (preparation, observation, reflection and feedback) is complete.