

Practice Educator Key Responsibilities Guide

Note: This guide applies to on-site and off-site Practice Educators.

At the Start of the Placement

- Read the placement handbook.
 - Review the additional resources available at <https://cascadewales.org/masw/>
 - Read the student profile and any previous portfolios
 - Meet the student and ensure completion of the Practice Learning Agreement, Supervision Agreement, and a comprehensive induction.
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Supervision and Well-being Support

- Provide regular supervision in line with placement handbook requirements.
 - Monitor and support the student in relation to their work and well-being.
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Direct Observations

- Ensure the student completes the required number of Direct Observations for each stage.
 - Observe at least **7 of the 10** Direct Observations across all three placements.
 - Ensure feedback is sought from people with care and support needs and/or carers – students must not collect this feedback themselves.
 - Review each completed Direct Observation template and write the PE feedback sections.
 - Ensure each Direct Observation cycle (planning, observation, reflection, feedback) is completed before the next one begins.
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Learning and Development Support

- Promote and support person-centred, respectful, and professional practice.
 - Help the student plan and make effective use of their protected portfolio time.
 - Review the student's portfolio work and provide regular feedback.
 - Provide regular and ongoing feedback in relation to the student's overall learning and development.
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End of Placement Assessment

- Complete the final PE report, making a clear recommendation of **Pass**, **Fail**, or **Practice Learning Incomplete**.